

## Summary

<b>Job title</b>	Departmental Lecturer in Modern European History
<b>Division</b>	Humanities
<b>Faculty</b>	Faculty of History
<b>College Association</b>	This post is offered in association with Balliol College
<b>Location</b>	Faculty of History and Balliol College
<b>Grade and salary</b>	Grade 7 point 1 to 3: £36,024- £ 38,205 per annum
<b>Hours</b>	Full time
<b>Contract type</b>	Fixed-term: 24 months
<b>Start date</b>	1 <sup>st</sup> October 2024
<b>Method of Application</b>	Electronic (see 'How to Apply' below)
<b>Application deadline</b>	Midday on 5 <sup>th</sup> June 2024
<b>Number of referees required</b>	Two references (please note that reference letters will only be requested at the shortlisting stage)
<b>Vacancy reference</b>	172768
<b>Recruitment contact</b>	<a href="mailto:recruitments@history.ox.ac.uk">recruitments@history.ox.ac.uk</a>

## The role

This is an exciting opportunity to join the thriving Modern History community in Oxford. This Departmental Lectureship in Modern European History is a fixed-term two-year post at the Faculty of History, in association with Balliol College. If eligible, the successful applicant may be appointed to an Early Career Fellowship at Balliol College alongside the Departmental Lectureship. The Early Career Fellowship would last for three years.

The primary responsibility of the post is to undertake undergraduate and graduate teaching in the Faculty of History and Balliol College. In addition, the person appointed will also conduct independent research, contribute to undergraduate admissions, and share tutorial responsibility for all History (and



joint-school) undergraduates at Balliol, together with other duties such as setting and marking college exams (collections) at the start of each term, and report-writing at the end of each term, and will be expected to act as Personal Tutor and College Advisor to some of the undergraduate and graduate students in History at Balliol. The post is intended to cover teaching and administrative duties whilst Professor Martin Conway is serving as the Chair of the History Faculty Board and as the Academic Lead for Research Environment in the Humanities Division.

The lecturer will have an excellent record of research and teaching in the history of 20<sup>th</sup>-century Europe, of any period or region. They will be able to demonstrate an ability to inspire and enthuse students as well as a record of independent research and publication.

### Early Career Fellowships at Balliol

Balliol College has a scheme of Early Career Fellowships (ECFs), which are intended to enable scholars at the post-doctoral stage of their career to gain teaching experience while undertaking independent research. If the successful applicant for this post also fits the criteria for the Early Career Fellowship scheme, they would be able separately to be considered for appointment to such a fellowship alongside the Departmental Lectureship. As a consequence, the post-holder would be employed by Balliol College for a third (and final) year with a college-only teaching stint. Early Career Fellows are defined as being normally no more than six years beyond the award of their doctorate, with appropriate allowance made for maternity or parental leave and career breaks, and must have an independent post-doctoral research programme.

The possible election of the successful applicant to an Early Career Fellowship would form no part of the selection process for the Departmental Lectureship; and candidates who are not eligible for the ECF scheme would in no way be disadvantaged in the selection process for the current post.

### Balliol College

The successful applicant will form part of the History community in Balliol, which comprises circa 55 undergraduate students, across History and all of the joint-honours schools with History. In addition, around 30 Masters and Doctoral students are members of Balliol, and interaction with undergraduates and graduates is a valued element of the ethos of History at Balliol. The other History tutors at Balliol are John-Paul Ghobrial (early modern European and Global history), Helen Gittos (early medieval Britain and Europe), and Simon Skinner (modern Britain). In addition, Fred Smith (early modern Britain) is an Early Career Fellow. The Beit Professor of Global and Imperial History (Jamie Belich, until September 2024) is also a member of Balliol.

The person appointed will be a member of the Senior Common Room of Balliol, and will have a number of benefits, including certain dining rights and an Academic Support Allowance for eligible expenses.

### Practical information

For an informal discussion about this opportunity, please contact Professor Martin Conway, [martin.conway@history.ox.ac.uk](mailto:martin.conway@history.ox.ac.uk), and primarily for the CDF part of the role as the Balliol point of contact, Dr Nicky Trott, Senior Tutor, ([senior.tutor@balliol.ox.ac.uk](mailto:senior.tutor@balliol.ox.ac.uk)), or the recruitments team at the History Faculty: [recruitments@history.ox.ac.uk](mailto:recruitments@history.ox.ac.uk). All such enquiries will be treated in strict confidence; they will not form part of the selection decision.

## Responsibilities

### Teaching, supervision and course administration

1. Provide lectures, classes, or tutorials, to an annual total of 16 lectures or classes for the Faculty lectures, and 8 weekly hours of college tutorials and classes:

For the Faculty, provide lectures and classes in:

- i. The Further Subject Culture, Politics and Identity in Cold War Europe 1945-1968
- ii. The Optional Subject Living with the Enemy (on Europe during the Second World War)
- iii. Contribute to the team-taught lecture course on the European and World History course Divided Europe 1918-1989
- iv. Contribute to the teaching of other outline, Optional, Further and Special Subject courses on the undergraduate syllabus as appropriate to the candidate's expertise within twentieth-century European History
- v. Contribute to the teaching of the Modern Britain and Europe strand, and/or the core Methods course, of the Masters degree programme in History

Details of the undergraduate and Masters syllabuses can be accessed via [www.history.ox.ac.uk](http://www.history.ox.ac.uk), or by contacting the Education Manager of the Faculty, Vicky Anderton: [educationmanager@history.ox.ac.uk](mailto:educationmanager@history.ox.ac.uk)

For the College, provide tutorial and class teaching in a range of papers from the undergraduate syllabus, including:

- i. Society, Nation and Empire 1815-1914 (Prelims paper)
- ii. European and World History Finals papers Europe Divided (EWF 13) and The Global Century 1930-2003 (EWF 14)
- iii. Optional, Further, and Special Subjects as appropriate to the expertise of the person appointed
- iv. Approaches to History (Prelims paper)
- v. Disciplines of History
- vi. Supervision of undergraduate theses relevant to the field of the person appointed.

Tutorials consist of an hour of academic discussion between tutor and students. Tutorial teaching also includes the marking of submitted essays and the reporting of student performance through end-of-term reports. The teaching will be given both to students of Balliol and to undergraduates from other colleges.

2. Organise specific areas of the syllabus;
3. Supervise undergraduate and graduate theses as necessary within the History Faculty;
4. Take part in University examining of undergraduates and graduates as and when requested to do so;
5. Set and mark college examinations ('collections') each term as required;

6. Be the first point of contact for students as required in matters relating to attendance, conduct, coursework, performance, and welfare (referring the students to appropriate others as needed);
7. Ensure that students have a high-quality academic experience and appropriate levels of support;
8. Participate in student admissions and outreach activity, including undergraduate admissions interviews and open days and access events, for the Faculty and for Balliol College;
9. Share in responsibility for pastoral care and the general administration of History teaching at Balliol College;
10. Gather and analyse feedback from students, colleagues, and examiners, and modify course design, content, or delivery as appropriate;
11. Write and submit termly reports on student performance and participate in College feedback meetings as required.

#### **Research**

12. In support of the development of courses and teaching, manage your own academic research activities and conduct independent research and publication.

#### **General duties**

13. Engage positively and proactively with the academic community in the Faculty and College.

## Selection criteria

Qualifications and experience	
Essential	A completed doctorate in a relevant field, or evidence that a doctorate is close to completion, e.g., candidates who have submitted their dissertation will be considered, subject to successful examination.
Teaching and research	
Essential	An aptitude for teaching, the ability to inspire and enthuse students and experience of teaching the History of twentieth-century Europe.
Essential	Sufficient depth and breadth of knowledge in Modern European History to develop course materials and research proposals
Essential	The ability to take on administrative responsibilities such as coordinating an undergraduate cohort or core undergraduate course
Essential	A publication record commensurate with career stage, and familiarity with the existing literature and research in the field of Modern European History
Personal effectiveness	
Essential	Outstanding communication and interpersonal skills.
Essential	Professionalism as a colleague and a proven track record of working with others.
Technical skills	
Essential	Computer literacy and ICT competence, including the ability to engage with bespoke University and College software.

## Pre-employment screening

### Standard checks

If you are offered the post, the offer will be subject to standard pre-employment checks. You will be asked to provide: proof of your right-to-work in the UK; proof of your identity; and (if we haven't done so already) we will contact the referees you have nominated. You will also be asked to complete a health declaration so that you can tell us about any health conditions or disabilities for which you may need us to make appropriate adjustments.

Please read the candidate notes on the University's pre-employment screening procedures at: <https://www.jobs.ox.ac.uk/pre-employment-checks>

## About the University of Oxford

Welcome to the University of Oxford. We aim to lead the world in research and education for the benefit of society both in the UK and globally. Oxford's researchers engage with academic, commercial and cultural partners across the world to stimulate high-quality research and enable innovation through a broad range of social, policy and economic impacts.

We believe our strengths lie both in empowering individuals and teams to address fundamental questions of global significance, while providing all our staff with a welcoming and inclusive workplace that enables everyone to develop and do their best work. Recognising that diversity is our strength, vital for innovation and creativity, we aspire to build a truly diverse community which values and respects every individual's unique contribution.

While we have long traditions of scholarship, we are also forward-looking, creative and cutting-edge. Oxford is one of Europe's most entrepreneurial universities and we rank first in the UK for university spin-outs, and in recent years we have spun out 15-20 new companies every year. We are also recognised as leaders in support for social enterprise.

Join us and you will find a unique, democratic and international community, a great range of staff benefits and access to a vibrant array of cultural activities in the beautiful city of Oxford.

For more information, please visit [www.ox.ac.uk/about/organisation](http://www.ox.ac.uk/about/organisation).

## The Faculty of History

The Faculty of History in Oxford is the largest in the United Kingdom and one of the largest in the world. It has a very strong international reputation for its scholarship and its teaching of undergraduate and graduate students, with particular strengths in the history of the British Isles, continental Europe, imperial and global history, the United States, economic and social history, intellectual history and the history of science, medicine and technology. Within the Faculty there is also a department for the History of Art and a number of dedicated research centres.

The Faculty of History provides a robust and supportive framework for research, including:

- Financial support for research travel, research assistance, and editorial help
- Mentoring, including discussion of research plans and progress
- Internal and interdisciplinary collaborations, through research centres

- Assistance in the formulation of research plans and funding bids

The Faculty enables all its postholders, including departmental lecturers, to request up to £800 per year for research expenses, and makes additional funds available for organising conferences in Oxford. In addition, to assist newly-appointed postholders in the development and publication of their research, Faculty funds are available for early career and established colleagues to hold a workshop at which colleagues can discuss drafts of their next monograph.

The Faculty is located in the Old Boys' High School, George Street. This is a very central location, less than 10 minutes' walk from the rail station, and very close to bus station, shops and other University locations. The premises house a community of around 20 administrative staff and up to 30 other users, comprising doctoral students, researchers, and academics and professors. The building is also used for teaching and seminars.

More information about the Faculty can be found at: [www.history.ox.ac.uk](http://www.history.ox.ac.uk).

The Faculty holds a bronze Athena Swan award to recognise advancement of gender equality: representation, progression and success for all.

## Balliol College

There are 38 self-governing and independent colleges at Oxford, giving both academic staff and students the benefits of belonging to a small, interdisciplinary community as well as to a large, internationally-renowned institution. The collegiate system fosters a strong sense of community, bringing together leading academics and students across subjects, and from different cultures and countries.

Balliol's exceptional record of teaching and research in History owes much to the spread of expertise provided by four Fellows, and the large cohort of talented students, undergraduate and postgraduate, admitted. A number of distinguished historians have studied or taught at Balliol, including Maxine Berg, Richard Cobb, Christopher Hill, Kat Hill, Maurice Keen, Susannah Lipscomb, Colin Lucas, Lyndal Roper, Richard Southern, and Keith Thomas.

Full information about the College is available on the [College website](http://www.balliol.ox.ac.uk).

## The Humanities Division

The Humanities Division is one of four academic divisions in the University of Oxford, bringing together the faculties of Classics; English; History; Linguistics, Philology and Phonetics; Medieval and Modern Languages; Music; Oriental Studies; Philosophy; and Theology and Religion, as well as the Ruskin School of Art. The Division has more than 500 members of academic staff, approximately 4,100 undergraduates (more than a third of the total undergraduate population of the University), 1,000 postgraduate research students and 720 students on postgraduate taught courses.

The Division offers world-class teaching and research, backed by the superb resources of the University's libraries and museums, including the famous Bodleian Libraries, with their 11 million volumes and priceless early book and manuscript collections, and the Ashmolean Museum of Art and Archaeology. Such historic resources are linked to innovative agendas in research and teaching, with an increasing emphasis on interdisciplinary study. Our faculties are among the largest in the world, enabling Oxford to offer an education in Arts and Humanities unparalleled in its range of subjects, from music and fine art to ancient and modern languages. For more information please visit: [www.humanities.ox.ac.uk](http://www.humanities.ox.ac.uk).

## How to apply

Applications are made through our online recruitment portal. Information about how to apply is available on our Jobs website <https://www.jobs.ox.ac.uk/how-to-apply>.

Your application will be judged solely on the basis of how you demonstrate that you meet the selection criteria stated in the job description.

As part of your application you will be asked to provide details of two referees and indicate whether we can contact them now.

You will be asked to upload a CV and a supporting statement. The supporting statement must explain how you meet each of the selection criteria for the post using examples of your skills and experience. This may include experience gained in employment, education, or during career breaks (such as time out to care for dependants)

Please upload all documents **as PDF files** with your name and the document type in the filename.

All applications must be received by **midday** UK time on the closing date stated in the online advertisement.

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### Information for priority candidates

A priority candidate is a University employee who is seeking redeployment because they have been advised that they are at risk of redundancy, or on grounds of ill-health/disability. Priority candidates are issued with a redeployment letter by their employing department(s).

If you are a priority candidate, please ensure that you attach your redeployment letter to your application (or email it to the contact address on the advert if the application form used for the vacancy does not allow attachments).

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### If you need help

Application FAQs, including technical troubleshooting advice is available at:  
<https://staff.web.ox.ac.uk/recruitment-support-faqs>

Non-technical questions about this job should be addressed to the recruiting department directly  
[recruitments@history.oxa.c.uk](mailto:recruitments@history.oxa.c.uk)

To return to the online application at any stage, please go to: [www.recruit.ox.ac.uk](http://www.recruit.ox.ac.uk).

Please note that you will receive an automated email from our online recruitment portal to confirm receipt of your application. **Please check your spam/junk mail** if you do not receive this email.



## Important information for candidates

### Data Privacy

Please note that any personal data submitted to the University as part of the job application process will be processed in accordance with the GDPR and related UK data protection legislation. For further information, please see the University's Privacy Notice for Job Applicants at:

<https://compliance.admin.ox.ac.uk/job-applicant-privacy-policy>. The University's Policy on Data Protection is available at: <https://compliance.admin.ox.ac.uk/data-protection-policy>.

### The University's policy on retirement

The University operates an Employer Justified Retirement Age (EJRA) for very senior research posts at **grade RSIV/D35 and clinical equivalents E62 and E82**, which with effect from 1 October 2023 will be 30 September before the 70<sup>th</sup> birthday. The justification for this is explained at:

<https://hr.admin.ox.ac.uk/the-ejra>.

For **existing** employees on these grades, any employment beyond the retirement age is subject to approval through the procedures: <https://hr.admin.ox.ac.uk/the-ejra>.

There is no normal or fixed age at which staff in posts at other grades have to retire. Staff at these grades may elect to retire in accordance with the rules of the applicable pension scheme, as may be amended from time to time.

### Equality of opportunity

Entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. No applicant or member of staff shall be discriminated against because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.

## Benefits of working at the University

### Employee benefits

University employees enjoy 38 days' paid holiday, generous pension schemes, travel discounts, and a variety of professional development opportunities. Our range of other employee benefits and discounts also includes free entry to the Botanic Gardens and University colleges, and discounts at University museums. See <https://hr.admin.ox.ac.uk/staff-benefits>

### University Club and sports facilities

Membership of the University Club is free for all University staff. The University Club offers social, sporting, and hospitality facilities. Staff can also use the University Sports Centre on Iffley Road at discounted rates, including a fitness centre, powerlifting room, and swimming pool. See [www.club.ox.ac.uk](http://www.club.ox.ac.uk) and <https://www.sport.ox.ac.uk/>.

### Information for staff new to Oxford

If you are relocating to Oxfordshire from overseas or elsewhere in the UK, the University's Welcome Service website includes practical information about settling in the area, including advice on relocation, accommodation, and local schools. See <https://welcome.ox.ac.uk/>  
There is also a visa loan scheme to cover the costs of UK visa applications for staff and their dependents. See <https://staffimmigration.admin.ox.ac.uk/visa-loan-scheme>

### Family-friendly benefits

With one of the most generous family leave schemes in the Higher Education sector, and a range of flexible working options, Oxford aims to be a family-friendly employer. We also subscribe to the Work+Family Space, a service that provides practical advice and support for employees who have caring responsibilities. The service offers a free telephone advice line, and the ability to book emergency back-up care for children, adult dependents and elderly relatives. See <https://hr.admin.ox.ac.uk/my-family-care>

The University has excellent childcare services, including five University nurseries as well as University-supported places at many other private nurseries.

For full details, including how to apply and the costs, see <https://childcare.admin.ox.ac.uk/>

### Disabled staff

We are committed to supporting members of staff with disabilities or long-term health conditions. For further details, including information about how to make contact, in confidence, with the University's Staff Disability Advisor, see <https://edu.admin.ox.ac.uk/disability-support>

### Staff networks

The University has a number of staff networks including the Oxford Research Staff Society, BME staff network, LGBT+ staff network and a disabled staff network. You can find more information at <https://edu.admin.ox.ac.uk/networks>

### The University of Oxford Newcomers' Club

The University of Oxford Newcomers' Club is an organisation run by volunteers that aims to assist the partners of new staff settle into Oxford, and provides them with an opportunity to meet people and make connections in the local area. See [www.newcomers.ox.ac.uk](http://www.newcomers.ox.ac.uk).