

FACULTY OF HISTORY

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Summary

Job title	College and Departmental Lecturer in Modern and Contemporary History
Division	Humanities
Department	Faculty of History and Trinity College
Location	George Street, OX1 2RL and Broad St, Oxford OX1 3BH
Grade and salary	Grade 7 point 1-3: £36,024 – £38,205 per annum
Hours	Full time (37.5 hours per week)
Contract type	Fixed-term (12 months)
Start Date	1 st October 2024 or as soon as possible thereafter
Application deadline	Midday on Monday 1 st July 2024
Vacancy reference	173520
Method of Application	Electronic (see 'How to Apply' below)

The role

This is an exciting opportunity to join the thriving Modern and Contemporary History community, and to gain teaching experience at the undergraduate and graduate levels. Although this is primarily a teaching role, you will also conduct independent research, assist in the running of the History School at Trinity College and play an active part in the interdisciplinary and intercollegiate community. The post is intended to cover teaching and administrative duties for Professor James McDougall while he is on leave.

You will have research and teaching interests in nineteenth and twentieth century history, with a strong preference for applicants with interests in the modern history of the Middle East and North Africa. You will be able to inspire and enthuse students and draw on your own research to inform and augment your teaching.

History at Trinity College

Trinity College admits around seven undergraduate students a year to read History or one of the joint schools with History (History & Politics, History & Modern Languages, Ancient & Modern History). Graduates are regularly admitted for taught Masters or research degrees in history. The other tutors in history are Dr Fanny Bessard, tutor in medieval history, Dr Aurelia Annat, College lecturer in modern British and Irish history, and Dr Katherine Backler, Career Development Fellow in ancient history. For full information about the College, see the College website: www.trinity.ox.ac.uk.



College benefits include:

- *Place of work*: The Lecturer is expected to work in appropriate premises belonging to Trinity College throughout the tenure of the post. They will be entitled to shared use of a suitable teaching room in College.
- *Dining Rights*: The Lecturer will be entitled to 5 lunches and 3 dinners a week free of charge at the Common Table (SCR) during term and vacation, except when the kitchens are closed.
- *Membership of the Senior Common Room (SCR)*: Provided free of charge.
- *Research allowance*: There is an allowance of up to £800 p.a. to cover research expenses not obtainable from other sources.
- *Pension*: The person appointed will be eligible to join USS.

Please note that this post does not carry a housing allowance, and no College accommodation would be available.

Faculty benefits include:

The Faculty of History provides a robust and supportive framework for research, including:

- Financial support for research travel, research assistance, and editorial help
- Mentoring, including discussion of research plans and progress
- Internal and interdisciplinary collaborations, through research centres
- Assistance in the formulation of research plans and funding bids

The Faculty enables all its postholders, including departmental lecturers, to request up to £800 per year for research expenses, and makes additional funds available for organising conferences in Oxford. In addition, to assist newly-appointed postholders in the development and publication of their research, Faculty funds are available for early career and established colleagues to hold a workshop at which colleagues can discuss drafts of their next monograph.

Practical information

Queries about the post should be addressed to Professor Paul Betts (for Faculty responsibilities) at paul.betts@sant.ox.ac.uk and Dr Fanny Bessard (for college responsibilities) at fanny.bessard@trinity.ox.ac.uk; all practical and procedural queries should be sent to our recruitments team: recruitments@history.ox.ac.uk. All enquiries will be treated in strict confidence; they will not form part of the selection decision.

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We expect to hold interviews on either 11th or 12th of July 2024; overseas candidates will be offered Microsoft Teams interviews.

Duties and Responsibilities

Teaching, supervision and course administration

1. Provide lectures, classes, or tutorials, to an annual total of 16 annual hours of Faculty lectures and classes, and 8 weekly hours of college tutorials and classes, for some or all of the papers listed below. Further information about the papers mentioned here may be found at <https://www.history.ox.ac.uk/ba-history>. Essential teaching for this role is highlighted in **bold**:

For the College (tutorials and classes)

Prelims (Year 1)

- **Approaches to History** (one or two out of the six 'approaches' specified)
- European and World History 4 (1815-1914 – Society, Nation, and Empire)
- One or more Optional Subjects

Final Honours School (Years 2 & 3)

- **European and World History 11** (Imperial and Global History, 1750-1930)
- **European and World History 14 (The Global Twentieth Century, 1930-2003)**
- European and World History 13 (Europe Divided, 1914-1989)
- **Disciplines of History**

For the Faculty (lectures and classes)

Prelims (Year 1)

- Optional Subject (1919: Remaking the World)

Final Honours School (Years 2 & 3)

- **Further Subject: The Middle East in the Age of Empire, 1830-1971**
- **European and World History 14 (The Global Twentieth Century, 1930-2003)**

2. Supervise graduate and undergraduate theses as necessary;
3. Take part in University examining for undergraduates and graduates as and when requested to do so (this position is expected to involve a significant amount of examining, at UG and PGT levels);
4. Be the first point of contact for students as required in matters relating to attendance, conduct, coursework, performance, and welfare (referring matters to appropriate others as needed);
5. Ensure that students have a high-quality academic experience and appropriate levels of support;
6. Participate in student admissions and outreach activity, including open days and access events, for the Faculty and for Trinity College;
7. Set and mark college collections (termly formative assessments);
8. Share in taking responsibility for pastoral duties and the general administration of History teaching at Trinity College, including by acting as Director of Studies for one year-group of undergraduate students.

Research

9. In support of the development of courses and teaching, manage your own academic research activities and conduct independent research;

General duties

10. Engage positively and proactively with the academic community in the Faculty and College.

For an informal discussion about this opportunity, please contact Professor Paul Betts, paul.betts@sant.ox.ac.uk, and primarily for the College part of the role as the Trinity point of contact, Dr Fanny Bessard, fanny.bessard@trinity.ox.ac.uk. All practical and procedural queries should be sent to our recruitments team at

the History Faculty: recruitments@history.ox.ac.uk. All such enquiries will be treated in strict confidence; they will not form part of the selection decision.

Selection criteria

Applications will be judged only against the criteria which are set out below. You should make sure that your application shows very clearly how closely your skills and experience meet these criteria. We are committed to fairness, consistency and transparency in selection decisions. Chairs of selection committees will be aware of the principles of equality of opportunity and fair selection and there will be both female and male members of the selection committee. Selection committees will explicitly take into account any career breaks or other factors, such as part-time working or disability, which may have had an impact on the quantity of candidates' publications.

Essential selection criteria

Qualifications and experience	
Essential	A completed doctorate in a relevant field, or evidence that a doctorate is close to completion, e.g., candidates who have submitted their dissertation will be considered, subject to successful examination.
Teaching and research	
Essential	An aptitude for teaching, the ability to inspire and enthuse students and some experience of teaching Modern and Contemporary History
Essential	The ability to take on administrative responsibilities such as coordinating an undergraduate cohort or core undergraduate course
Essential	A publication record commensurate with career stage, and familiarity with the existing literature and research in the field of Modern and Contemporary History
Essential	Knowledge or interest in the history of the Modern Middle East, and knowledge of one or more of the following fields: global history, the history of empire, and related regional histories
Personal effectiveness	
Essential	Outstanding communication and interpersonal skills.
Essential	Professionalism as a colleague and a proven track record of working with others.
Technical skills	
Essential	Computer literacy and ICT competence, including the ability to engage with bespoke University and College software.
Desirable	Ability to use technological innovations to improve teaching and research.

Pre-employment screening

Standard checks

If you are offered the post, the offer will be subject to standard pre-employment checks. You will be asked to provide: proof of your right-to-work in the UK; proof of your identity; and (if we haven't done so already) we will contact the referees you have nominated. If you have previously worked for the University we will also verify key information such as your dates of employment and reason for leaving your previous role with the department/unit where you worked. You will also be asked to complete a health declaration so that you can tell us about any health conditions or disabilities for which you may need us to make appropriate adjustments.

Please read the candidate notes on the University's pre-employment screening procedures at:

<https://www.jobs.ox.ac.uk/pre-employment-checks>

About the University of Oxford

Welcome to the University of Oxford. We aim to lead the world in research and education for the benefit of society both in the UK and globally. Oxford's researchers engage with academic, commercial and cultural partners across the world to stimulate high-quality research and enable innovation through a broad range of social, policy and economic impacts.

We believe our strengths lie both in empowering individuals and teams to address fundamental questions of global significance, while providing all our staff with a welcoming and inclusive workplace that enables everyone to develop and do their best work. Recognising that diversity is our strength, vital for innovation and creativity, we aspire to build a truly diverse community which values and respects every individual's unique contribution.

While we have long traditions of scholarship, we are also forward-looking, creative and cutting-edge. Oxford is one of Europe's most entrepreneurial universities and we rank first in the UK for university spin-outs, and in recent years we have spun out 15-20 new companies every year. We are also recognised as leaders in support for social enterprise.

Join us and you will find a unique, democratic and international community, a great range of staff benefits and access to a vibrant array of cultural activities in the beautiful city of Oxford.

For more information, please visit www.ox.ac.uk/about/organisation.

The Faculty of History

The Faculty of History in Oxford is the largest in the United Kingdom and one of the largest in the world. It has a very strong international reputation for its scholarship and its teaching of undergraduate and graduate students, with particular strengths in the history of the British Isles, continental Europe, imperial and global history, the United States, economic and social history, intellectual history and the history of science, medicine and technology. Within the Faculty there is also a department for the History of Art and a number of dedicated research centres.

The Faculty is located in the Old Boys' High School, George Street. This is a very central location, less than 10 minutes' walk from the rail station, and very close to bus station, shops and other University locations. The premises house a community of around 20 administrative staff and up to 30 other users, comprising doctoral students, researchers, and academics and professors. The building is also used for teaching and seminars.

More information about the Faculty can be found at: www.history.ox.ac.uk.

The Faculty holds a bronze Athena Swan award to recognise advancement of gender equality: representation, progression and success for all.

The Humanities Division

The Humanities Division is one of four academic divisions in the University of Oxford, bringing together the faculties of Classics; English; History; Linguistics, Philology and Phonetics; Medieval and Modern Languages; Music; Asian and Middle Eastern Studies; Philosophy; and Theology and Religion, as well as the Ruskin School of Art. The Division has more than 500 members of academic staff, approximately 4,100 undergraduates (more than a third of the total undergraduate population of the University), 1,000 postgraduate research students and 720 students on postgraduate taught courses.

The Division offers world-class teaching and research, backed by the superb resources of the University's libraries and museums, including the famous Bodleian Libraries, with their 11 million volumes and priceless early book and manuscript collections, and the Ashmolean Museum of Art and Archaeology. Such historic resources are linked to innovative agendas in research and teaching, with an increasing emphasis on interdisciplinary study. Our faculties are among the largest in the world, enabling Oxford to offer an education in Arts and Humanities unparalleled in its range of subjects, from music and fine art to ancient and modern languages.

For more information please visit: www.humanities.ox.ac.uk.

Trinity College

There are 39 self-governing and independent colleges at Oxford. The collegiate system offers academics and students the benefit of belonging to a small, interdisciplinary community as well as to a large, internationally renowned institution.

Trinity College, founded in 1555, occupies a beautiful, green and spacious site in the centre of Oxford. The academic community of the College includes around 300 undergraduates, 150 graduate students, 40 Fellows and 30 Lecturers, across a range of humanities, social science, and science disciplines. The College prides itself on combining the highest academic standards with a particularly friendly sense of community. Trinity aims to be a modern College in which people of all backgrounds feel equally valued, supported and able to flourish.

For full information about the College, see the College website: www.trinity.ox.ac.uk

How to apply

Applications are made through our online recruitment portal. Information about how to apply is available on our Jobs website <https://www.jobs.ox.ac.uk/how-to-apply>.

Your application will be judged solely on the basis of how you demonstrate that you meet the selection criteria stated in the job description.

As part of your application you will be asked to provide details of two referees and indicate whether we can contact them now.

You will be asked to upload a CV and a supporting statement. The supporting statement must explain how you meet each of the selection criteria for the post using examples of your skills and experience. This may include experience gained in employment, education, or during career breaks (such as time out to care for dependants)

Please upload all documents **as PDF files** with your name and the document type in the filename.

All applications must be received by **midday** UK time on the closing date stated in the online advertisement.

Information for priority candidates

A priority candidate is a University employee who is seeking redeployment because they have been advised that they are at risk of redundancy, or on grounds of ill-health/disability. Priority candidates are issued with a redeployment letter by their employing department(s).

If you are a priority candidate, please ensure that you attach your redeployment letter to your application (or email it to the contact address on the advert if the application form used for the vacancy does not allow attachments).

If you need help

Application FAQs, including technical troubleshooting advice is available at:

<https://staff.web.ox.ac.uk/recruitment-support-faqs>

Non-technical questions about this job should be addressed to the recruiting department direct by emailing

recruitments@history.ox.ac.uk.

To return to the online application at any stage, please go to: www.recruit.ox.ac.uk.

Please note that you will receive an automated email from our online recruitment portal to confirm receipt of your application. **Please check your spam/junk mail** if you do not receive this email.

Important information for candidates

Data Privacy

Please note that any personal data submitted to the University as part of the job application process will be processed in accordance with the GDPR and related UK data protection legislation. For further information, please see the University's Privacy Notice for Job Applicants at: <https://compliance.admin.ox.ac.uk/job-applicant-privacy-policy>. The University's Policy on Data Protection is available at: <https://compliance.admin.ox.ac.uk/data-protection-policy>.

The University's policy on retirement

The University operates an Employer Justified Retirement Age (EJRA) for very senior research posts at **grade RSIV/D35 and clinical equivalents E62 and E82** of 30 September before the 70th birthday. The justification for this is explained at: <https://hr.admin.ox.ac.uk/the-ejra>.

For **existing** employees on these grades, any employment beyond the retirement age is subject to approval through the procedures: <https://hr.admin.ox.ac.uk/the-ejra>.

There is no normal or fixed age at which staff in posts at other grades have to retire. Staff at these grades may elect to retire in accordance with the rules of the applicable pension scheme, as may be amended from time to time.

Equality of opportunity

Entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. No applicant or member of staff shall be discriminated against because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.

Benefits of working at the University

Employee benefits

University employees enjoy 38 days' paid holiday, generous pension schemes, travel discounts, and a variety of professional development opportunities. Our range of other employee benefits and discounts also includes free entry to the Botanic Gardens and University colleges, and discounts at University museums. See <https://hr.admin.ox.ac.uk/staff-benefits>

University Club and sports facilities

Membership of the University Club is free for all University staff. The University Club offers social, sporting, and hospitality facilities. Staff can also use the University Sports Centre on Iffley Road at discounted rates, including a fitness centre, powerlifting room, and swimming pool. See www.club.ox.ac.uk and <https://www.sport.ox.ac.uk/>.

Information for staff new to Oxford

If you are relocating to Oxfordshire from overseas or elsewhere in the UK, the University's Welcome Service website includes practical information about settling in the area, including advice on relocation, accommodation, and local schools. See <https://welcome.ox.ac.uk/>

There is also a visa loan scheme to cover the costs of UK visa applications for staff and their dependants. See <https://staffimmigration.admin.ox.ac.uk/visa-loan-scheme>

Family-friendly benefits

With one of the most generous family leave schemes in the Higher Education sector, and a range of flexible working options, Oxford aims to be a family-friendly employer. We also subscribe to the Work+Family Space, a service that provides practical advice and support for employees who have caring responsibilities. The service offers a free telephone advice line, and the ability to book emergency back-up care for children, adult dependents and elderly relatives. See <https://hr.admin.ox.ac.uk/my-family-care>

The University has excellent childcare services, including five University nurseries as well as University-supported places at many other private nurseries.

For full details, including how to apply and the costs, see <https://childcare.admin.ox.ac.uk/>

Disabled staff

We are committed to supporting members of staff with disabilities or long-term health conditions. For further details, including information about how to make contact, in confidence, with the University's Staff Disability Advisor, see <https://edu.admin.ox.ac.uk/disability-support>

Staff networks

The University has a number of staff networks including the Oxford Research Staff Society, BME staff network, LGBT+ staff network and a disabled staff network. You can find more information at <https://edu.admin.ox.ac.uk/networks>

The University of Oxford Newcomers' Club

The University of Oxford Newcomers' Club is an organisation run by volunteers that aims to assist the partners of new staff settle into Oxford, and provides them with an opportunity to meet people and make connections in the local area. See www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS)

A society run by and for Oxford University research staff. It offers researchers a range of social and professional networking opportunities. Membership is free, and all researchers employed by Oxford University are welcome to join. Subscribe at researchstaff-subscribe@maillist.ox.ac.uk to join the mailing list to find out about upcoming events and other information for researchers, or contact the committee on committee@oxrss.ox.ac.uk. For more information, see www.ox.ac.uk/oxrss, Twitter @ResStaffOxford, and Facebook www.facebook.com/oxrss.