

## Job description

Job title	Departmental Lecturer in Early Modern History
Faculty	Faculty of History
Colleges	This post is offered in association with Christ Church College.
Location	Faculty of History, George Street, and Christ Church College, St Aldate's, Oxford
Salary	Grade 7 Point 1-3: £36,024 - £38,205
Start date	1 October 2024 or as soon as possible thereafter
Hours	Full-time, 37.5 hours per week
Contract type	Fixed-Term for 1 year (12 months) limited by external funding
Method of application	Electronic (see <a href="#">‘How to Apply’</a> below)
Application deadline	Noon on 22/05/2024
Number of referees required	Two references (please note that reference letters will only be requested at the shortlisting stage)
Vacancy reference	172513
Recruitment contact	<a href="mailto:recruitments@history.ox.ac.uk">recruitments@history.ox.ac.uk</a>

## Overview of the role

This is an exciting opportunity to join our thriving History community and gain valuable teaching experience at the undergraduate and graduate levels. Although this is primarily a teaching role, you will also engage in advanced study and conduct independent research and play an active role in the interdisciplinary College community at Christ Church.

You will have research interests in Early Modern History, particularly early modern intellectual and/or religious history, and a willingness to teach across a broad range of subjects including the theories and methods of historical writing. You will be able to inspire and enthuse students and draw on your own research to inform and enrich your teaching.

This is a Faculty of History Departmental Lecturer post with an associate Stipendiary Lectureship at Christ Church College.





## Early Modern History at Oxford

The History Faculty has a vibrant community of early modern historians with strong connections to other faculties and departments. There is also a flourishing Centre for Intellectual History (<https://intellectualhistory.web.ox.ac.uk/home>) which draws together scholars interested in the history of ideas from across the collegiate university. Details of postholders and their interests can be found at <https://www.history.ox.ac.uk/academic>

### Practical information

We expect to hold interviews on **Friday 21<sup>st</sup> June 2024**; we expect that overseas candidates will be offered Teams interviews.

For an informal discussion about this opportunity, please contact Sarah Mortimer, Professor of Early Modern History [sarah.mortimer@chch.ox.ac.uk](mailto:sarah.mortimer@chch.ox.ac.uk) ; all practical and procedural queries should be sent to our recruitments team: [recruitments@history.ox.ac.uk](mailto:recruitments@history.ox.ac.uk). All enquiries will be treated in strict confidence; they will not form part of the selection decision.

## Duties

### Teaching, supervision and course administration

1. Undertake teaching on the following courses:
  - Special Subject, 'The Crisis of the Reformation: Political Thought and Religious Ideas 1560-1610' (Final Honours Schools)
  - MSt Paper, 'Theories and Methods'
  - European and World History III: 1400-1650 (Prelims)
  - History of the British Isles 1500-1700 (Prelims and Final Honours School)
  - Disciplines of History (Final Honours School)
  - Historiography: Tacitus, Augustine, and Machiavelli (Prelims)

The Lecturer may also teach additional courses, depending on expertise, such as:

- MSt Option Paper, 'Creating the Commonwealth: Grotius, Hobbes, and Locke'
- Undergraduate Option Paper, Theories of the State: Aristotle, Hobbes, Rousseau and Marx (Prelims)

Full details of courses can be found at <https://www.history.ox.ac.uk/ba-history> and <https://www.history.ox.ac.uk/mst-and-mphil-in-history>

This would involve no fewer than 16 hours **per year** of lectures, classes or tutorials for the Faculty, and 8 hours **per week** for Christ Church.

2. Supervise undergraduate theses and Masters and DPhil dissertations;
3. Produce lecture notes, course materials, reading lists, and reference guides as required;



4. Take part in University examining for undergraduates and graduates as and when requested to do so;
5. Be the first point of contact for students as required in matters relating to attendance, conduct, coursework, performance, and welfare (referring matters to appropriate others as needed);
6. Organise specific areas of the syllabus at undergraduate and/or graduate (Masters) levels, including coordinating one undergraduate cohort if required;
7. Coordinate, set and mark College termly exams (Collections), monitoring student progress, and write termly reports on students.
8. Participate in the Christ Church undergraduate admissions exercise;
9. Ensure that students have a high-quality academic experience and appropriate levels of support;
10. Gather and analyse feedback from students, colleagues, and examiners, and modify course design, content, or delivery as appropriate

### **Research**

11. In support of the development of courses and teaching, manage their own academic research activities and conduct independent research;
12. Write research articles for peer-reviewed journals, book chapters, reviews, and/or monographs, and give presentations or briefings to disseminate research findings at conferences and in research seminars;
13. Contribute to collaborative projects with colleagues in the Faculty, partner institutions and research groups including co-convening events organised by the Faculty;

### **General duties**

14. Engage positively and proactively with the academic community in the Faculty and Colleges.

## Selection criteria

Applications will be judged only against the criteria which are set out below. You should make sure that your application shows very clearly how your skills and experience meet these criteria. We are committed to fairness, consistency and transparency in selection decisions. Chairs of selection committees will be aware of the principles of equality of opportunity and fair selection and there will be both female and male members of the selection committee. Selection committees will explicitly take into account any career breaks or other factors, such as part-time working or disability, which may have had an impact on the quantity of candidates' publications.

Qualifications and experience	
Essential	A completed doctorate in a relevant field, or evidence that a doctorate is close to completion.
Essential	Sufficient depth and breadth of knowledge in the subject to develop course materials and research proposals
Teaching and research	
Essential	An aptitude for teaching, the ability to enthuse and inspire students and some experience of contributing to courses on methodology and Early Modern History.
Essential	The ability to take on administrative responsibilities such as coordinating an undergraduate cohort or core undergraduate course.
Essential	A publication record commensurate with career stage, and familiarity with the existing literature and research in the field of Early Modern History.
Desirable	Some knowledge or interest in the history of ideas, particularly religious and political ideas.
Personal effectiveness	
Essential	Outstanding communication and interpersonal skills.
Essential	Professionalism as a colleague and a proven track record of working with others.
Technical skills	
Essential	Computer literacy and ICT competence, including the ability to engage with bespoke University and College software.
Desirable	Ability to use technological innovations to improve teaching and research.



## The University

Welcome to the University of Oxford. We aim to lead the world in research and education for the benefit of society both in the UK and globally. Oxford's researchers engage with academic, commercial and cultural partners across the world to stimulate high-quality research and enable innovation through a broad range of social, policy and economic impacts.

We believe our strengths lie both in empowering individuals and teams to address fundamental questions of global significance, while providing all our staff with a welcoming and inclusive workplace that enables everyone to develop and do their best work. Recognising that diversity is our strength, vital for innovation and creativity, we aspire to build a truly diverse community which values and respects every individual's unique contribution.

While we have long traditions of scholarship, we are also forward-looking, creative and cutting-edge. Oxford is one of Europe's most entrepreneurial universities. Income from external research contracts in 2014/15 exceeded £522.9m and we rank first in the UK for university spin-outs, with more than 130 companies created to date. We are also recognised as leaders in support for social enterprise.

Join us and you will find a unique, democratic and international community, a great range of staff benefits and access to a vibrant array of cultural activities in the beautiful city of Oxford.

For more information please visit [www.ox.ac.uk/about/organisation](http://www.ox.ac.uk/about/organisation)

## The History Faculty

The Faculty of History is the largest in the United Kingdom and one of the largest in the world. It has a very strong international reputation for its scholarship and its teaching of undergraduate and graduate students, with particular strengths in the history of the British Isles, the United States, continental Europe, imperial and global history, economic and social history, intellectual history, and the history of science, medicine and technology.

In addition to Faculty postholders, there are large numbers of other scholars involved in historical research and teaching in Oxford's colleges, museums and libraries. The Faculty is located in central Oxford in George Street. The premises house a community of around 20 administrative staff and up to 25 other users, comprising doctoral students, researchers, and academics and professors. The building is also used for teaching and seminars.

For more information please visit: [www.history.ox.ac.uk](http://www.history.ox.ac.uk).

## Christ Church

Christ Church, one of the largest colleges of Oxford University, is strongly committed to teaching and research. The College has around 420 undergraduates and 230 graduates, and around 200 senior members. Our academics teach their students in tutorials, a system which enables undergraduates to work with experienced tutors in small groups. The subjects offered at Christ Church cover the whole spectrum, including Arts, Social Sciences, Medical Sciences and Physical Sciences. Christ Church tutors strongly believe in the joint pursuit of teaching and research. For more information please visit: <https://www.chch.ox.ac.uk/>.



Christ Church provides all our staff with a welcoming and inclusive workplace that enables everyone to develop and to do their best work. Join us and you will find a friendly, vibrant, democratic, and international community, with a great range of staff benefits.

## History at Christ Church

Christ Church currently admits twelve students per year to read History and related Joint Schools, producing a lively, varied, interactive set. The person appointed will share in the teaching of History in Christ Church with Dr Anna Clark, Dr Katherine Lebow, Professor Brian Young, and other College lecturers as appropriate.

## How to apply

All applications must be made online. To apply, click on the Apply Now button on the 'Job Details' page (go to <https://www.ox.ac.uk/about/jobs/academic/index/>, click on the relevant post title) and follow the on-screen instructions to register as a new user or log-in if you have applied previously.

You will be required to complete a number of screens with your application details. You should ensure that you supply your full contact details as shown on the screen. When prompted, please give the names and contact details of two referees: please note that we will not ask for references until after shortlisting.

In addition, please upload:

1. A full CV and publications list;
2. A supporting statement explaining how you meet the selection criteria for the post using examples of your skills and experience. This may include experience gained in employment, education, or during career breaks (such as time taken to care for dependants). Your application will be judged solely on the basis of how you demonstrate that you meet the selection criteria for this post;

We do not require any other uploads, so please do not send us certificates, testimonials, etc.

Please upload all documents **as PDF files** with your name and the document type in the filename. Applications must be submitted by 12 noon (UK time) on the date given in the online advert.

### Information for priority candidates

*A priority candidate is a University employee who is seeking redeployment because they have been advised that they are at risk of redundancy, or on grounds of ill-health/disability. Priority candidates are issued with a redeployment letter by their employing departments.*

*If you are a priority candidate, please ensure that you attach your redeployment letter to your application (or email it to the contact address on the advert if the application form used for the vacancy does not allow attachments)*

Should you experience any difficulties using the online application system, please email [recruitment.support@admin.ox.ac.uk](mailto:recruitment.support@admin.ox.ac.uk). Further help and support is available from [www.ox.ac.uk/about\\_the\\_university/jobs/support/](http://www.ox.ac.uk/about_the_university/jobs/support/). To return to the online application at any stage, please go to: [www.recruit.ox.ac.uk](http://www.recruit.ox.ac.uk). Please note that you will be notified of the progress of your application by automatic emails from our e-recruitment system. Please check your spam/junk mail regularly to ensure that you receive all emails.

## Important information for candidates

### Pre-employment screening

Please note that the appointment of the successful candidate will be subject to standard pre-employment screening, as applicable to the post. This will include right-to-work, proof of identity and references. We advise all applicants to read the candidate notes on the University's pre-employment screening procedures, found at [www.ox.ac.uk/about/jobs/preemploymentscreening/](http://www.ox.ac.uk/about/jobs/preemploymentscreening/).

### The University's policy on retirement

The University operates an Employer Justified Retirement Age (EJRA) for all academic posts and some academic-related posts. From 1 October 2017, the University has adopted an EJRA of 30 September before the 69th birthday for all academic and academic-related staff in posts at grade 8 and above. The justification for this is explained at [www.admin.ox.ac.uk/personnel/end/retirement/acrelretire8+/](http://www.admin.ox.ac.uk/personnel/end/retirement/acrelretire8+/).

For existing employees, any employment beyond the retirement age is subject to approval through the procedures: [www.admin.ox.ac.uk/personnel/end/retirement/acrelretire8+/](http://www.admin.ox.ac.uk/personnel/end/retirement/acrelretire8+/).

From 1 October 2017, there is no normal or fixed age at which staff in posts at grades 1–7 have to retire. Staff at these grades may elect to retire in accordance with the rules of the applicable pension scheme, as may be amended from time to time.

### Equality of Opportunity

Entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. No



applicant or member of staff shall be discriminated against because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.



## Benefits of working at the University

### University Club and sports facilities

The University Club provides social, sporting and hospitality facilities. It incorporates a bar, café and sporting facilities, including a gym. Staff can also use the University Sports Centre on Iffley Road at discounted rates, including a fitness centre, powerlifting room, and swimming pool.

See: [www.club.ox.ac.uk](http://www.club.ox.ac.uk) and [www.sport.ox.ac.uk/oxford-university-sports-facilities](http://www.sport.ox.ac.uk/oxford-university-sports-facilities).

### Information for international staff (or those relocating from another part of the UK)

If you are relocating to Oxfordshire from overseas, or elsewhere in the UK, the University's International Staff website includes practical information related to moving to and settling in Oxford such as advice on immigration, relocation, accommodation, or registering with a doctor.

See: [www.internationalstaffwelcome.admin.ox.ac.uk/](http://www.internationalstaffwelcome.admin.ox.ac.uk/)

### The University of Oxford Newcomers' Club

The University of Oxford Newcomers' Club is an organisation run by volunteers that aims to assist the partners of new staff to settle into Oxford and to provide them with an opportunity to meet people in the area. See [www.newcomers.ox.ac.uk/](http://www.newcomers.ox.ac.uk/)

### Childcare

The University has excellent childcare services with five University nurseries, as well as University-supported places at many other private nurseries.

For full details including how to apply and the costs, see [www.admin.ox.ac.uk/childcare](http://www.admin.ox.ac.uk/childcare).

### Family-friendly benefits

The University subscribes to My Family Care ([www.admin.ox.ac.uk/personnel/staffinfo/benefits/family/mfc/](http://www.admin.ox.ac.uk/personnel/staffinfo/benefits/family/mfc/)) and staff are eligible to register for emergency back-up childcare and adultcare services, a 'speak to an expert' phone line and a wide range of guides and webinars through a website called the Work + Family space.

### Disabled staff

We are committed to supporting members of staff with disabilities or long-term health conditions. Please visit [www.admin.ox.ac.uk/eop/disab/staff](http://www.admin.ox.ac.uk/eop/disab/staff) for further details including information about how to make contact, in confidence, with the University's Staff Disability Advisor.

### Staff networks

The University has a number of staff networks including the Oxford Research Staff Society, BME staff network, LGBT+ staff network and a disabled staff network. You can find more information at [www.admin.ox.ac.uk/eop/inpractice/networks/](http://www.admin.ox.ac.uk/eop/inpractice/networks/)

### Other benefits

Staff can enjoy a range of other benefits such as free visitor access to the University's colleges and the Botanic Gardens as well as a range of discounts. See [www.admin.ox.ac.uk/personnel/staffinfo/benefits](http://www.admin.ox.ac.uk/personnel/staffinfo/benefits)