

Job Description and Selection Criteria

Post	Associate Professorship (or Professorship) in Modern Chinese and East Asian History c. 1850 and c. 1960s with a Tutorial Fellowship at Keble College
Department/Faculty	Faculty of History
Division	Humanities
College	Keble College
Contract type	Permanent upon completion of a successful review. The review is conducted during the first 5 years.
Salary	Associate Professor Grade 30S: Salary from £55,755 to £74,867 per annum plus additional benefits and allowances as detailed in the College Benefits, Terms and Conditions section below. An additional allowance of £3,155 p.a. would be payable upon award of Full Professor title.
Vacancy Number	177132
Application deadline	12 noon (UK time) on Friday 4 th April

Overview of the post

We are looking to appoint an Associate Professor in History with research and teaching expertise in Modern Chinese and East Asian History between c. 1850 and c. 1960s. The appointee will be able to contribute to the faculty and university's research and teaching strengths in the fields of modern Chinese history, East Asian history, global and imperial history and/or economic history. In their research and/or teaching interests, the appointee should have a focus on the history of China and its adjacent territories within that period. This might include the history of the Japanese empire in China, but this is not intended to be a post on the domestic history of Japan (which is covered in other ways within the Faculty). Above all, we are eager to appoint a historian of China with a wide understanding of the history of the region, and of China's connections to its regional neighbours (e.g. in Southeast or Northeast Asia).

The successful postholder would be joining a lively community of historians who work in Asian, global, and imperial history in the modern era. The appointee will contribute to rethinking the geographic and methodological boundaries of the field, complementing similar work being undertaken in the History Faculty, within the Global and Imperial History group, across the University's other departments and research centres, including, notably, the Oxford Centre for Global History and the Oxford China Centre. They will be able to bring together students and scholars working in this period and on this subject: not only through their teaching, but also through co-convening research seminars, participating in projects across the Faculty and Divisions, and building national and international research collaborations.













The appointee will be expected to support the existing teaching provisions within the History Faculty, and also to generate new and exciting courses at the undergraduate and graduate levels. At undergraduate level, they will be expected to co-convene the "Further Subject: China since 1900" (for second-year and third-year students), and teach on the European and World History papers "Global and Imperial History, 1750-1930" and "The Global Twentieth-Century, 1930-2003". At graduate level, they will contribute to and occasionally convene the MSt paper "History and Historiography of Modern China". The appointee will also contribute to teaching History core courses at both undergraduate and graduate level, including those focusing on the theories and methods of the discipline in general. In addition, the appointee will be encouraged to develop new courses for undergraduate and graduate teaching, and these should reflect the appointee's research and teaching strengths in the international and transnational history of modern China and East Asia. The appointee will also supervise undergraduate, masters, and doctoral theses.

The appointee will also support the History Faculty's and Humanities Division's commitment to expanding the profile of extra-European history at Oxford. They will be an active team-player with a demonstrable commitment to sustaining and developing the faculty and university's work in Global History, as well as taking on core leadership roles within the Faculty relating to research, teaching, student admissions, and student progression.

We would especially like to encourage applications from women and people of colour, who have been historically under-represented in Oxford.

The appointee will be a member of the Faculty of History, and a fellow of Keble. The post is tenable from 1 October 2025 or as soon as possible thereafter. The deadline for applications is **12 noon (UK time) on Friday 4th April 2025**. Interviews are expected to take place in May, in person.

This post is an exciting and demanding one in which you will engage actively in all of the following: conduct world-class research; give lectures, classes and tutorials; supervise, support and examine students at undergraduate and graduate levels; and contribute to the administrative work of the History Faculty and Keble College. The University of Oxford uses the grade of Associate Professor for most of its permanent academic appointments. Associate Professors are eligible, through regular 'recognition of distinction' exercises, for consideration for award of the title of full Professor.

If you would like to discuss this post and find out more about joining the academic community at Oxford, for the Faculty please contact Professor Martin Conway, Chair of the History Faculty Board, (email: martin.conway@history.ox.ac.uk), and for Keble College, the Senior Tutor, Dr Alisdair Rogers (email: senior.tutor@keble.ox.ac.uk). All enquiries will be treated in strict confidence and will not form part of the selection decision.

The role of Associate Professor at Oxford

Associate Professor is the main academic career grade at Oxford with a focus on research and teaching, spanning the full range of professor grades in the USA. Associate Professors are appointed jointly by a University department/faculty and an Oxford college, and you will have a contract with both.

Associate Professors are full members of University departments/faculties and college governing bodies playing a role in the democratic governance of the University and their college. You will join a lively, intellectually stimulating and multi-disciplinary community which performs to the highest international levels in research and teaching, with extraordinary levels of innovation, creativity and entrepreneurship.

There is considerable flexibility in the organisation of duties, with three 8-week undergraduate teaching terms and generous sabbatical leave to balance teaching and research (please see the Benefits, Terms

and Conditions section for further details of sabbatical leave). There is the potential for temporary changes to the balance of duties between College and University to enable a focus on different aspects of work at different stages in your career.

Oxford offers many opportunities for professional development in research and teaching. Associate Professors may apply for the title of full Professor in annual exercises. If the title is conferred, you will also have access to professorial merit pay opportunities. In exceptional cases, the title of full Professor may be awarded on appointment.

Appointments are confirmed as permanent on successful completion of a review during the first five years. The vast majority of Associate Professors successfully complete this initial review.

Chinese History at Oxford

Chinese History is a vibrant field of research and teaching at Oxford, benefiting from a collaborative research culture incorporating colleagues within the History Faculty and elsewhere across the Humanities Division, notably in Asian and Middle Eastern Studies. Central to this interdisciplinary research culture is the major role played by the University of Oxford China Centre, which has established Oxford as one of the foremost international centres for the study of the history, culture, literature and society of China. For further details of its activities, see: http://www.chinacentre.ox.ac.uk. The first Chinese books came to Oxford in 1604; after that start, the history of China has been researched in depth at the university for over a century. In recent years, areas of particular research and teaching interest have included the late imperial period (Ming/Qing), Republican and twentieth-century history, the history of Chinese art, Chinese environmental history, and the history of war in China. There is also considerable expertise in areas such as philosophy, anthropology and sociology related to China.

The China Centre has a specialist research library for all aspects of Modern Chinese History, and there are also substantial holdings of research materials in the Bodleian Library and in the Asian and Middle Eastern Studies Library, as well as a wide range of electronic databases. Graduate research in Chinese History is also a thriving period, and at present, there are roughly twenty doctoral students working in this and other Faculties on aspects of modern Chinese History.

One of the distinctive features of the teaching of Chinese History in Oxford is the way in which Chinese History is integrated into broader frameworks of Asian and Global History. The undergraduate syllabus in History in Oxford has recently been substantially reformed to bring to the fore the teaching of Global History, and in order to enable the teaching of thematic papers, which cross chronological and geographical boundaries. The postholder will be strongly encouraged to participate in this process by developing options collaboratively with colleagues within the Faculty.

Duties of the post

You will be expected to engage in advanced research and teaching in the field of Modern Chinese and East Asian History, in the period c. 1850 to c.1960s. You will also be expected to give high-quality lectures, classes and tutorials in courses on modern China, East Asia, global and imperial history, and in core history courses at undergraduate and graduate level. You will also supervise Master's and doctoral students, and contribute to the research culture and academic administration of the History Faculty and Keble College

The main duties of the post in the Faculty are as follows:

Research and public engagement:

1. to engage in intellectually-exciting research on the history of modern China and East Asia, in the era from c. 1850 to c.1960s.

- 2. to maintain a successful publication record (appropriate to the stage of career and accounting for career breaks) and contribute to the Faculty's Research Excellence Framework (REF) submission.
- 3. to work with colleagues and students to develop the field in new directions methodologically, encourage research achievement, and help nurture a positive research culture.
- 4. to develop and submit grant proposals to support your own research portfolio and that of the History Faculty and the Global and Imperial History group.
- 5. to disseminate research through participation in national and international conferences and seminars, and through other media.
- to contribute to and strengthen the Faculty's impact and public engagement profile in the field, demonstrating the public value of research into modern Chinese and East Asian history and promoting awareness of the subject within and beyond academia (e.g. in schools, media, or museums).

Teaching and supervision

- 7. to engage in teaching undergraduates and graduates through tutorials and no fewer than 36 lectures or classes as organised by the Department. This will include teaching on the Further Subject 'China since 1900', and contributing to the survey courses at the undergraduate level relevant to their expertise.
- 8. to supervise undergraduate theses.
- 9. to supervise students on the Master of Studies (MSt) course, and to take turns as convenor of the course, contribute as appropriate to the delivery of the core papers, and to offer an Option Paper that will strengthen the course.
- 10. to contribute to the development and delivery of the Faculty's curriculum by developing new curriculum options, particularly third-year undergraduate specialist papers, either independently or in collaboration with other postholders.
- 11 to supervise doctoral students and build a community of DPhil students in Modern Chinese and East Asian History.
- 12. to take part in University examining of undergraduates and graduates as and when requested to do so;
- 13 to take part in the departmental aspects of the annual undergraduate and graduate admissions exercises and in departmental outreach and recruitment activities including Open Days for prospective applicants.

Administrative and General duties

14. to engage positively and proactively with academic and administrative colleagues in the Department and Faculty, and to play an active role in the leadership and administrative work of the Department and Faculty, as required.

15. to engage with colleagues in developing a strategic vision for the future of the History Faculty at Oxford, including engaging in development and fundraising initiatives, as required.

The main duties of the post for the **College** are as follows:

- 1. to be involved in the organisation, supervision and teaching of History at Keble College.
- 2. to undertake for the College six weighted hours of high-quality undergraduate tutorial and class teaching per week averaged over the three terms (twenty-four weeks in total) of the academic year.
- 3. to undertake the duties of a college tutor, which include arranging tuition, coordinating, setting and marking 'collections' (termly practice exams organised by the College), monitoring student progress, writing termly reports on students' work, and organising teaching by specialist colleagues as required in other colleges and faculties.
- 4. to participate in the undergraduate admissions process for History at the College and assisting with access and outreach activities (including College Open Days).
- 5. to take a role in the pastoral care of undergraduate History students at Keble College.
- 6. to act as College Adviser for graduate students in History at Keble College. Note that this pastoral role is distinct from the academic supervision of Master's and doctoral students through the Department.
- 7. to serve as a Trustee of Keble College, an educational charity, and to participate fully in the administrative work of the College, including attendance at Governing Body, service on College committees, and (after completing the initial period of office) taking on part-time senior College officer roles.
- 8. to engage in advanced study, research and publication at the highest level.
- 9. to participate in the intellectual life and academic activities of the College.

Selection criteria

Your application will be judged only against the criteria which are set out below. You should ensure that your application shows clearly how your skills and experience meet these criteria.

The University is committed to fairness, consistency and transparency in selection decisions. Members of selection committees will be aware of the principles of equality of opportunity, fair selection and the risks of bias. There will be both female and male committee members wherever possible.

If, for any reason, you have taken a career break or have had an atypical career and wish to disclose this in your application, the selection committee will take this into account, recognising that the quantity of your research may be reduced as a result.

Selection criteria

Qualifications and experience		
Essential	A doctorate and an internationally-recognised track record of research and academic activity within the field of Chinese and East Asian History, at a level appropriate to the career stage and individual circumstances	
Teaching		
Essential	Ability to educate and inspire graduate and undergraduate students in Chinese and East Asian History, and a proven ability to foster a high level of achievement in students, including in quantitative methods in history	
Essential	Alertness and sensitivity to the welfare needs of students	
Desirable	A successful track record of Master's and doctoral supervision	
Desirable	Experience of curriculum and pedagogical development, including new course design	
Research and public engagement		
Essential	Ambitious plans for future research and the ability to attract external funding to support research projects	
Essential	Ability to contribute high-quality publications to the Faculty's future REF submissions (REF is the UK-based Research Excellence Framework)	
Essential	Broad vision and sufficiently wide historical interests to contribute effectively to the long-term development of the subject at Oxford	
Desirable	Evidence of active contribution to academic communities, for instance by delivering invited keynote lectures and / or chairing sessions and symposiums at national and international academic conferences	
Desirable	Evidence of effective public engagement with research, and of promoting the subject beyond academia	
Personal effectiveness		
Essential	Outstanding communication and interpersonal skills	
Essential	Ability to engage with the strategic development of Chinese and East Asian History in Oxford	
Essential	Ability to build and develop internal and external networks and act as an ambassador to and for the University	
Essential	Professionalism as a colleague and proven track record of good collegial working relationships with others	
Essential	Willingness to act as a Trustee of Keble College	
Desirable	Experience of promoting equality and diversity within an academic environment	
Technical sl	cills	
Essential	Computer literacy and ICT competence, and the ability to engage with bespoke University and College software (for which training will be provided)	
Desirable	Ability to utilise technological innovations to improve teaching and research	
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How to How to apply

To apply, visit https://my.corehr.com/pls/uoxrecruit/erq jobspec details form.jobspec?p id=177132, then click on the Apply Now button on the 'Job Details' page and follow the on-screen instructions to register as a new user or log-in if you have applied previously. Please refer to the "Terms of Use" in the left hand menu bar for information about privacy and data protection. Please provide details of three referees and indicate whether the University may contact them now.

You will also be asked to upload a CV, which should include a publication list, and a supporting statement. The supporting statement should explain how you meet the selection criteria for the post using examples of your skills and experience. This may include experience gained in education or employment.

The University and colleges welcome applications from candidates who have a disability or long-term health condition and is committed to providing long term support. The University's disability advisor can provide support to applicants with a disability, please see https://edu.admin.ox.ac.uk/disability-support for details. Please let us know if you need any adjustments to the recruitment process, including the provision of these documents in large print, audio or other formats. If we invite you for interviews, we will ask whether you require any particular arrangements at the interview. The University Access Guide gives details of physical access to University buildings https://www.accessguide.ox.ac.uk/.

Teaching commitments are mainly concentrated into Oxford's three 8-week undergraduate teaching terms, making it easier to balance teaching and research. There is considerable flexibility in the organisation of duties, and generous sabbatical leave.

Please upload all documents as PDF files with your name and the document type in the filename.

All applications must be received by **12.00 noon** on the closing date stated in the online advertisement.

Should you experience any difficulties using the online application system, please email recruitment.support@admin.ox.ac.uk. Further help and support is available from https://hrsystems.admin.ox.ac.uk/recruitment-support. To return to the online application at any stage, please log back in and click the "My applications" button on the left-hand side of the page

Please note that you will be notified of the progress of your application by automatic emails from our erecruitment system. **Please check your spam/junk mail** regularly to ensure that you receive all emails.

The Humanities Division

The Humanities Division is one of four academic divisions in the University of Oxford, bringing together the faculties of Classics; English; History; Linguistics, Philology and Phonetics; Medieval and Modern Languages; Music; Asian and Middle Eastern Studies; Philosophy; and Theology and Religion, as well as the Ruskin School of Art. The Division has more than 500 members of academic staff, approximately 4,100 undergraduates (more than a third of the total undergraduate population of the University), 1,000 postgraduate research students and 720 students on postgraduate taught Master's courses.

The Division offers world-class teaching and research, backed by the superb resources of the University's libraries and museums, including the famous Bodleian Libraries, with their 11 million volumes and priceless early book and manuscript collections, the Ashmolean Museum of Art and Archaeology, the History of Science Museum, and the Pitt Rivers Museum. Such historic resources are linked to innovative agendas in research and teaching, with an increasing emphasis on interdisciplinary study. Our faculties are among the largest in the world, enabling Oxford to offer an education in Arts and Humanities unparalleled in its range of subjects, from music and fine art to ancient and modern languages.

The Oxford Research Centre in the Humanities (TORCH) is the Division's hub for multi-disciplinary research: https://www.torch.ox.ac.uk

For more information about the Division, please visit: www.humanities.ox.ac.uk

The Faculty of History

The Faculty of History in Oxford is the largest in the United Kingdom and one of the largest in the world. It has a very strong international reputation for its scholarship and its teaching of undergraduate and graduate students, with particular strengths in the history of the British Isles, continental Europe, imperial and global history, the United States, economic and social history, intellectual history and the history of science, medicine and technology. Within the Faculty there is also a Department of History of Art and a number of dedicated research centres. The Faculty holds a bronze Athena Swan award to recognise advancement of gender equality: representation, progression and success for all.

The Faculty is located in the Old Boys' High School, George Street. This is a very central location, less than 10 minutes' walk from the rail station, and very close to bus station, shops and other University locations. The premises house a community of around 20 administrative staff and up to 30 other users, comprising doctoral students, researchers, and academics and professors. The building is also used for teaching and seminars. In 2025, the Faculty, including the Department of History of Art, will move to the new, purposebuilt Schwarzman Centre for the Humanities, which is also centrally-located.

With the size of its History Faculty, its lively and varied research seminars and the major resources for research, which include, among others, the outstanding collections of the Bodleian Libraries and the University museums, Oxford offers a uniquely attractive research environment.

The Faculty provides a robust and supportive framework for research, including:

- Financial support for research travel, research assistance, and editorial help
- A standard sabbatical leave system, with the possibility of additional special leave
- Peer mentoring and career development review of research plans and progress
- Research collaborations with other institutions
- Energetic encouragement and support of externally-funded research projects, and for internal and interdisciplinary collaborations, through research centres
- Support of, and engagement with, interdisciplinary teaching
- Assistance in the formulation of research plans and funding bids

The Faculty enables all its postholders to request up to £800 per year for research expenses, and makes additional funds available for organising conferences in Oxford. Biennial career development reviews identify those staff who may need extra support in achieving their research objectives, e.g. through relief from teaching or administrative burdens. Postholders can apply for seed-corn funding for specific research projects from the University's John Fell Fund, which can then help applicants to secure major external funding. In addition, to assist newly-appointed postholders in the development and publication of their research, Faculty funds are available for each new postholder to hold a workshop at which colleagues can discuss drafts of their next monograph.

More information about the Faculty can be found at: www.history.ox.ac.uk

Keble College

There are 39 self-governing and independent colleges at Oxford, giving both academic staff and students the benefits of belonging to a small, interdisciplinary community as well as to a large, internationally-renowned institution. The collegiate system fosters a strong sense of community, bringing together leading academics and students across subjects, and from different cultures and countries.

Keble College was founded by public subscription in 1870. It is one of the largest colleges in Oxford and has around 1000 students, of whom around 450 are undergraduates. It is located in Parks Road, opposite the University Museum. A new graduate centre, the H B Allen Centre, opened nearby on Woodstock Road in October 2018.

Keble has two Tutorial Fellows in History. Professor Maria Misra is a global historian working in the field of contemporary global gender history. She also has a regional specialism in South Asia. Dr Ian Archer is a historian of early modern London, specializing in its social and political history. Dr Ellen Paterson, the current CMRS Career Development Fellow in Early Modern History, is also a historian of 16th and 17th century England. Keble has close links with the Middlebury College-CMRS Oxford humanities program and several of its staff are associated with the college. There is also a Tutorial Fellow in Aegean Prehistory, Dr Lisa Bendall. The College community of historians is joined from time to time by lecturers, research associates and Visiting Fellows.

The College admits around 12 undergraduates a year for History, Ancient & Modern History, History & Politics, and History & Modern Languages. There is also a small graduate community, which the College would like to grow in the future.

Potential applicants can find out more about Keble College at: http://www.keble.ox.ac.uk.

About the University of Oxford

Oxford's departments and colleges aim to lead the world in research and education for the benefit of society both in the UK and globally. Oxford's researchers engage with academic, commercial and cultural partners across the world to stimulate high-quality research and enable innovation through a broad range of social, policy and economic impacts.

Oxford's self-governing community of international scholars includes Professors, Associate Professors, other college tutors, senior and junior research fellows and a large number University research staff. Research at Oxford combines disciplinary depth with an increasing focus on inter-disciplinary and multi-disciplinary activities addressing a rich and diverse range of issues.

Oxford's strengths lie both in empowering individuals and teams to address fundamental questions of global significance, and in providing all staff with a welcoming and inclusive workplace that supports everyone to develop and do their best work. Recognising that diversity is a great strength, and vital for innovation and creativity, Oxford aspires to build a truly inclusive community which values and respects every individual's unique contribution.

While Oxford has long traditions of scholarship, it is also forward-looking, creative and cutting-edge. Oxford is one of Europe's most entrepreneurial universities. It consistently has the highest external research income of any university in the UK (the most recent figures are available at www.ox.ac.uk/about/organisation/finance-and-funding), and regularly creates spinout companies based

on academic research generated within and owned by the University. Oxford is also recognised as a leading supporter of social enterprise.

Oxford admits undergraduate students with the intellectual potential to benefit fully from the small group learning to which Oxford is deeply committed. Meeting in small groups with their tutor, undergraduates are exposed to rigorous scholarly challenge and learn to develop their critical thinking, their ability to articulate their views with clarity, and their personal and intellectual confidence. They receive a high level of personal attention from leading academics.

Oxford has a strong postgraduate student body, who are attracted to Oxford by the international standing of the faculty, by the rigorous intellectual training on offer, by the excellent research and laboratory facilities available, and by the resources of the museums and libraries, including one of the world's greatest libraries, the Bodleian.

For more information please visit www.ox.ac.uk/about/organisation

University Benefits, Terms and Conditions

Details of University policy in the following areas can be found at the links provided.

Salary

Academic staff pay | HR Support (ox.ac.uk)

Pension

https://finance.web.ox.ac.uk/uss

Sabbatical leave

Council Regulations 4 of 2004 | Governance and Planning (ox.ac.uk)

Outside commitments

https://hr.admin.ox.ac.uk/holding-outside-appointments.

Intellectual Property

https://governance.admin.ox.ac.uk/legislation/council-regulations-7-of-2002

Managing conflicts of interest

https://researchsupport.admin.ox.ac.uk/governance/integrity

Membership of Congregation

https://www.ox.ac.uk/about/organisation/governance https://governance.admin.ox.ac.uk/legislation/statute-iv-congregation

Family support

https://hr.admin.ox.ac.uk/family-leave-for-academic-staff.

https://childcare.admin.ox.ac.uk/home.

https://www.newcomers.ox.ac.uk/.

Welcome for International Staff

welcome.ox.ac.uk.

Home | Staff Immigration (ox.ac.uk)

Relocation

https://finance.admin.ox.ac.uk/relocation-scheme-arrangements#collapse1094916

Promoting diversity

https://edu.admin.ox.ac.uk/home

Other benefits and discounts for University employees

Staff benefits | HR Support (ox.ac.uk)Pre-employment screening

https://jobs.ox.ac.uk/pre-employment-checks.

Length of appointment

Appointments to Associate Professorships at Oxford are confirmed as permanent on successful completion of a review during the first five years. See <u>Academic posts at Oxford | HR Support</u>

Retirement

The University operates an employer justified retirement age for academic posts of 30 September immediately preceding the 70th birthday. See https://hr.admin.ox.ac.uk/the-ejra

Data Privacy

https://compliance.admin.ox.ac.uk/job-applicant-privacy-policy.

https://compliance.admin.ox.ac.uk/data-protection-policy.

College Benefits, Terms and Conditions

The following conditions apply to Tutors who are Governing Body Fellows at Keble.

The combined College and University salary will be on a scale up to £74,867 per annum. The College component of the salary will be on a scale up to £12,076 per annum. The Fellow will also receive a pensionable housing allowance (currently £11,788 per annum). The College offers Tutorial Fellows assistance with house purchase through a shared equity scheme. The Fellow will be entitled to all meals free of charge at the common table, when the College kitchens are open. The Fellow will be able to draw

on an academic allowance (currently £1,575 per annum), which may be used for the purchase of books or other activities supporting teaching or research. The Fellow will be entitled to a teaching room in College and a computer for use in College. The Fellow will be able to draw on an allowance for the purpose of entertaining undergraduate students (currently £558), plus a per capita allowance of £20 for entertaining graduate students to whom they are College Advisor.

The College offers a reduction in teaching stint (16 hours across the academic year) or an increase in academic allowance (£500) for individuals acting as Directors of Studies.

Keble has a Small Research Grants scheme, designed particularly to support the commencement of new research project areas, or assist with the completion of an existing project – both aspects of which may be of significant use to a relatively new researcher developing a profile. Grants of up to £3,000 are available for this purpose.

The College provides optional subsidised health insurance for its Fellows. Members of their family may join at cost. Full details are available from the Financial Controller (michael.hill@keble.ox.ac.uk).

Other benefits include assistance with childcare voucher costs; bus pass purchase scheme; loan scheme; use of College sports facilities (gym, squash courts, rowing facilities).

The Fellow is entitled to apply to the Governing Body for one term of sabbatical leave from College duties for every six terms worked (concurrent leave may be requested from the University).

For more information please visit: https://www.keble.ox.ac.uk/

Offer of employment

Applications for this post will be considered by a selection committee containing representatives from both the Department/Faculty of History and Keble College. The selection committee is responsible for conducting all aspects of the recruitment and selection process; it does not, however, have the authority to make the final decision as to who should be appointed. The final decision will be made by the Humanities divisional board and the Governing Body of Keble College on the basis of a recommendation made by the selection committee. No offer of appointment will be valid, therefore, until and unless the recommendation has been approved by both the divisional board and the governing body, and a formal contractual offer has been made.